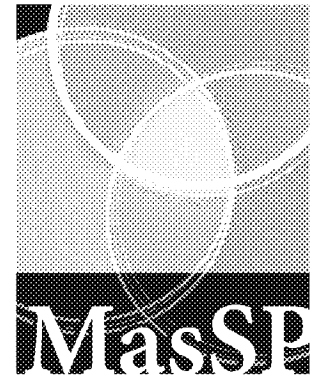


2011 Aspiring Supervisor Program

Skill Development + Support = Success



Boston, 600 Washington Street, 7th Floor, Training Room 7008

Cultivating Talent in EOHHS

Day #1	Orientation/Career Path Education	October 4, 2011	9:00 – 4:00
Day #2	Stepping Up to Supervisor	October 18, 2011	9:00 – 4:00
Day #3	Challenges of Working with Traumatized Populations / Customer Service	November 1, 2011	9:00 – 4:00
Day #4	Strategic Thinking / Project Management	November 15, 2011	9:00 – 4:00
Day #5	Smart Conversations	November 29, 2011	9:00 – 4:00
<i>Webinar</i>	<i>Achieving Your Goals</i>	<i>December 9, 2011 – January 9, 2012</i>	
Day #6	Leadership: Coaching and Giving Feedback	January 10, 2012	9:00 – 4:00
Day #7	Managing Up	February 7, 2012	9:00 – 4:00
Day #8	Diversity and Inclusion	March 13, 2012	9:00 – 4:00
Day #9	Goal Planning with Gusto	April 10, 2012	9:00 – 4:00
<i>eLearning</i>	<i>The Ethical Supervisor</i>	<i>April 8, 2012 – May 8, 2012</i>	
Day #10	Business Writing	May 1, 2012	9:00 – 4:00
Day #11	Presentation Skills	May 22, 2012	9:00 – 4:00
Day #12	Individual Development Plan Presentations	June 5, 2012	9:00 – 4:00

Westborough State Hospital, 167 Lyman Street, Hadley Building, 2nd Floor,
Rodriguez Auditorium

Day #1	Orientation/Career Path Education	October 13, 2011	9:00 – 4:00
Day #2	Stepping Up to Supervisor	October 26, 2011	9:00 – 4:00
Day #3	Challenges of Working with Traumatized Populations / Customer Service	November 17, 2011	9:00 – 4:00
Day #4	Strategic Thinking / Project Management	December 1, 2011	9:00 – 4:00
Day #5	Smart Conversations	December 8, 2011	9:00 – 4:00
<i>Webinar</i>	<i>Achieving Your Goals</i>	<i>December 9, 2011 – January 9, 2012</i>	
Day #6	Leadership: Coaching and Giving Feedback	January 26, 2012	9:00 – 4:00
Day #7	Managing Up	February 16, 2012	9:00 – 4:00
Day #8	Diversity and Inclusion	March 8, 2012	9:00 – 4:00
Day #9	Goal Planning with Gusto	April 5, 2012	9:00 – 4:00
<i>eLearning</i>	<i>The Ethical Supervisor</i>	<i>April 8, 2012 – May 8, 2012</i>	
Day #10	Business Writing	April 26, 2012	9:00 – 4:00
Day #11	Presentation Skills	May 17, 2012	9:00 – 4:00
Day #12	Individual Development Plan Presentations	June 14, 2012	9:00 – 4:00